

HB Alerts

Circular Reference:	A07v2010		
Subject:	Data Take On and Processing Schedule	Effective Date:	29 March – 24 September
Summary <p>All Local Authorities have now transferred to the Single Housing Benefit Extract to provide information fro data matching. Appendix A of the circular lists the relevant dates that each LA should be providing information. It is important that you check this for any know dates that may be problematic (known system downtime etc) and any downtime that is to be planned should take account of SHBE dates. LAs are given a date to submit information on and the information should be collated at some point in the week prior to that date.</p> <p>Along with general guidance on the SHBE the circular contains information on use of third parties for data transfer, details on the Risk Scored Review and a list of all current HBMS rules.</p>			
Suggested Action <p>Pass the circular to the person responsible for providing the SHBE to ensure that they are aware of the dates that your authority needs to provide information on</p>			
Other References:	None		